## 2020 DC HOPE COMMUNITY GRANT

PRE-BIDDER'S CONFERENCE

★ ★ ★
Monday, June 1, 2020



### WELCOME

# Director Lamont Akins Mayor's Office of Community Affairs

#### Agenda

**Part I: About The 2020 DC HOPE Community Grant** 

**Part II: Overview of the Request for Applications (RFA)** 

**Part III: Overview of ZoomGrants** 

Part IV: Q&A

# Part I: About the 2020 DC HOPE Community Grant

#### **2020 DC HOPE Community Grant**

#### \$10 MILLION

in grants to help implement social distancing engagement and public health outreach efforts

Grants of up to \$50,000 for District-based 501(c)(3) community-based organizations (CBOs) that serve DC residents and support the following areas:

- Increasing buy-in and participation in disease investigation/contact tracing process
- Purchase and distribution of PPE
- Social distancing protective measures
- Public health awareness
- Connecting residents to testing sites and health care providers

Applications will open on **Tuesday, May 26, 2020** and the submission deadline is **Tuesday, June 9, 2020 by 5:00 PM.** 

#### **Funding Priority Areas**

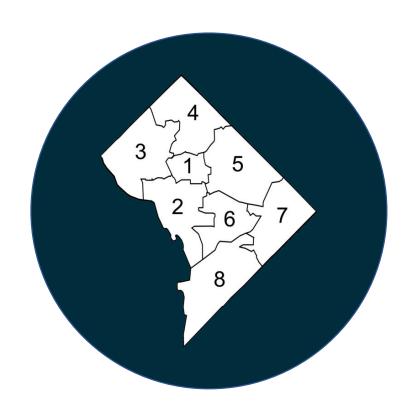
The primary focus of the grant is for programs that provide community social distancing engagement and public health awareness outreach to District residents that address the District's public health emergency priorities as it relates to COVID-19 in the following areas:

- Increasing buy-in and participation in disease investigation/contact tracing process
- Purchase and distribution of personal protection equipment (i.e. mask, gloves, hand sanitizer)

- Social distancing protective measures
- Public health awareness outreach
- Connecting residents to testing sites and health care providers

#### **Targeted Populations**

- Households in all eight wards
- African Households
- African American Households
- Asian/Pacific Islander Households
- Latino Households
- LGBTQ+ Households
- Other Immigrant Households (of any language or background spoken)
- Low income households
- Households vulnerable to domestic violence/child abuse
- Seniors
- Persons with disabilities
- Homeless residents



# Part II: Request for Applications

#### **2020 DC HOPE Community Grant Timeline**

May 26, 2020: RFA Released

June 1, 2020: Pre-Bidders Virtual Meeting

June 9, 2020: Applications due by 5:00 PM EST

June 29, 2020: Grantees notified

July 1, 2020: Grantees begin projects

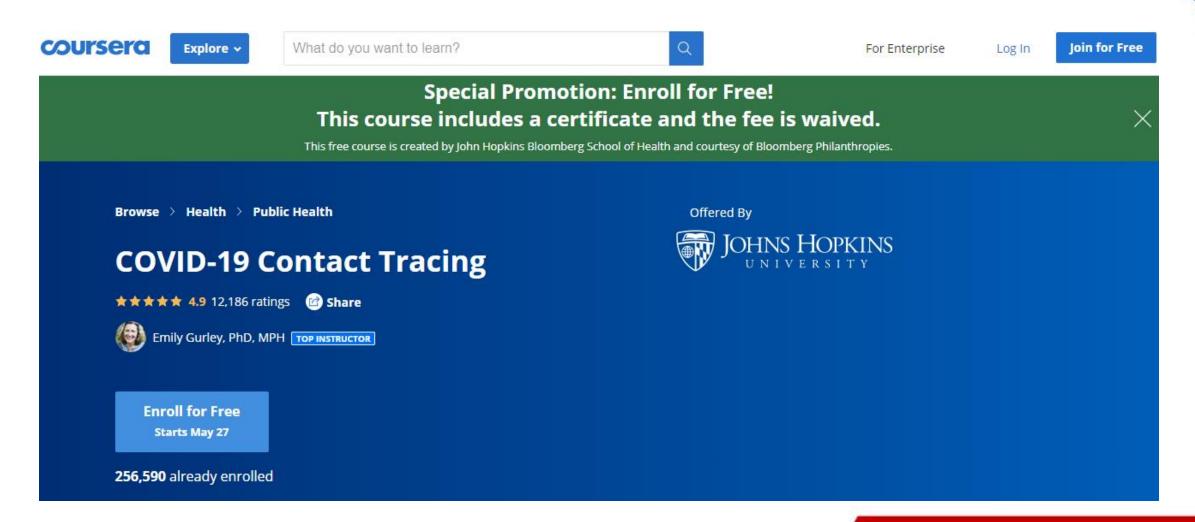
December 15, 2020: Grantees conclude projects

#### **Eligible Organizations**

- Federal 501(c)(3) tax-exempt status or evidence of fiscal agent relationship with a 501 (c)(3) organization;
- Serve District's residents or business owners;
- Principal place of business is located in the District of Columbia;
- All services and programming must be provided in the District of Columbia;

- Currently registered in good standing with the DC Department of Consumer & Regulatory Affairs, Corporation Division, and the Office of Tax and Revenue;
- The Organization must partner with a healthcare provider as part of their program; and
- Organization's staff must complete the COVID-19 Contact Tracing course online offered through Johns Hopkins University if awarded the grant.

#### **COVID-19 Contact Tracing Course**



#### Application Reviewing and Scoring

Applicant's proposal submissions will be objectively reviewed against the following criteria:

- Soundness of the Proposal 20 points
- Program Goals, Objectives, and Services 10 points
- Program Evaluation 10 points
- Organizational Capability and Relevant Experience 25 points
- Sound Fiscal Management and Budget 10 points
- Community Social Distancing Engagement & Public Health Awareness Outreach 25 points
- Total: 100 points

#### **Community Social Distancing/Engagement**

Due to COVID-19 social distancing guidelines, a Social Distancing and Public Health Outreach Engagement Plan is required, for the duration of this grant.



#### Social Distancing and Public Health Outreach Engagement Plan Template

#### Community Social Distancing Engagement Plan 2020 DC HOPE Community Grant

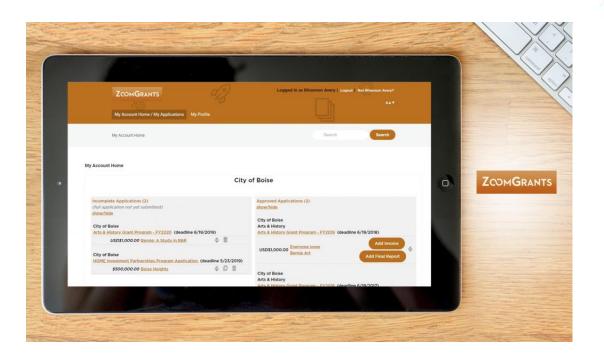
	Social Distancing Engagement Activity	Description of Plan/Frequency	Target Audience	Expected number of people reached
1				
2				
4				
5				
6				
7				
8				
9				

# Part III: ZoomGrants

#### ZoomGrants

ZoomGrants online portal is the **ONLY** method to submit an application.

Applications are due no later than Tuesday, June 9, 2020 at 5:00PM.



#### **Application Submission Process**

https://www.zoomgrants.com/

**Get started** 

- Create your Applicant Account
- Log in

Click the Apply/Preview buttons

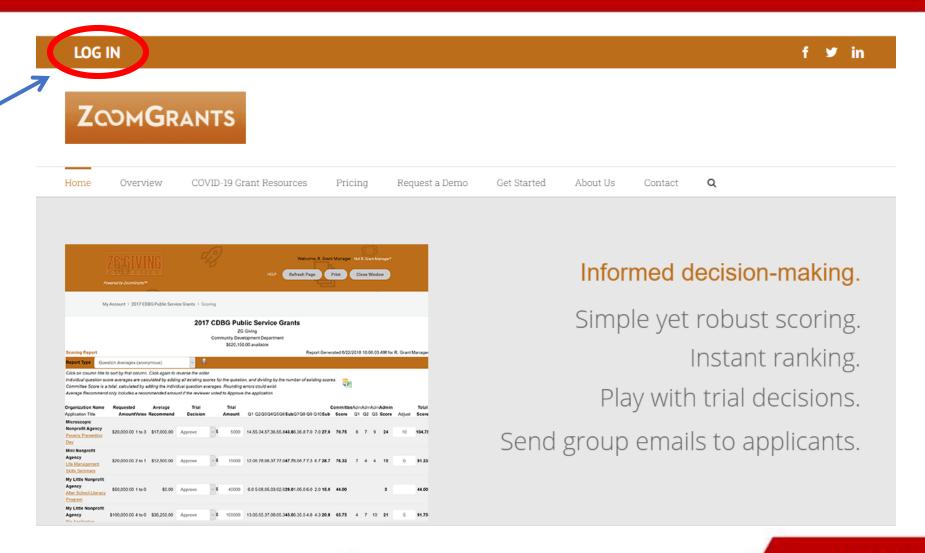
- Look over
- Create an application



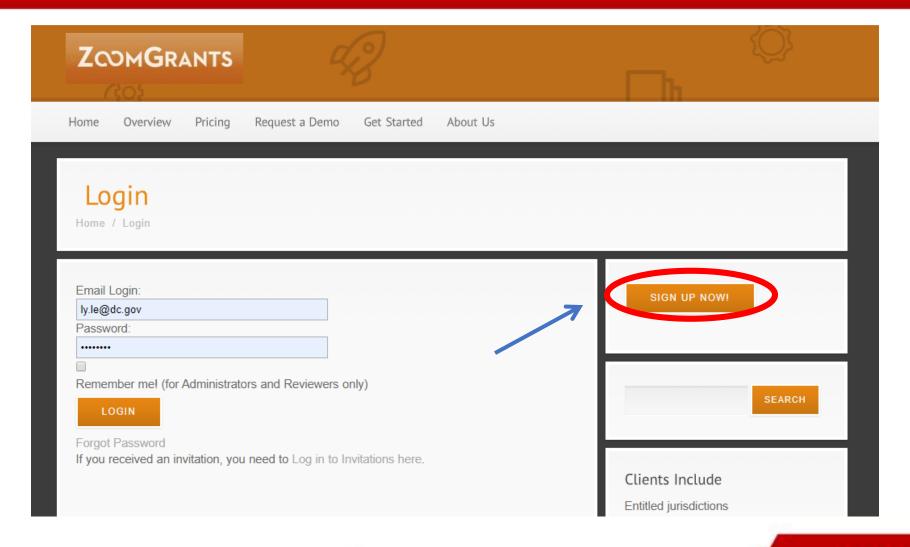
Complete & submit the application

- Organization Summary
- Application Questions
- Upload Documents
- Download Templates
- Sign Off

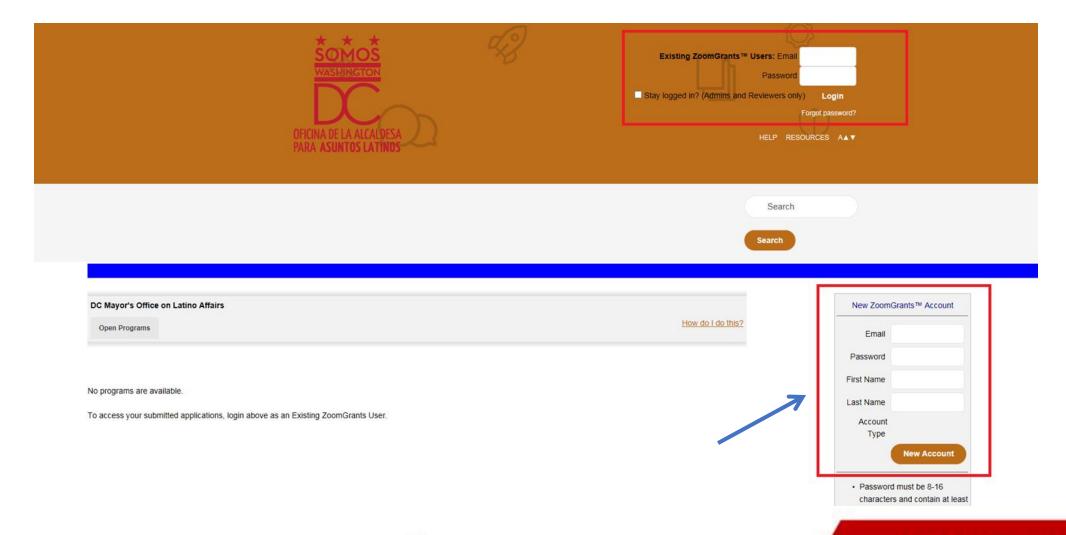
#### Get started



#### Get started



#### Get started



#### Start a New Application

#### Open Programs

2020 DC HOPE Community Grant Mayor's Office on Latino Affairs

6/9/2020 - Organizations Only

You must be logged in to start a new application.



#### My Account

Applicant View	Application Status: Not Submitted					
	Apply Now/Start Application					
Organization Summary Application Questions Approved Budget (not in use) Activity Report Tab Supporting Documents	Activity Log					
Report (Narrative) Report (Narrative) Totals						
Organization Summary	(answers are saved automatically when you move to another field					
Instructions Show/Hide						
This section of the application should be an overview of your organization, contact information of those relevant to the program/organization, and the anticipation of the application should be an overview of your organization, contact information of those relevant to the program/organization, and the anticipation of the application should be an overview of your organization, contact information of those relevant to the program/organization, and the anticipation of the application should be an overview of your organization.	ipated cost. If you are collaborating with another organization, please provide one point of contact.					
Application Title/Project Name						
Amount Requested	USD\$					
Applicant Information						
First Name	Nathan					
Last Name	Gomez					
Telephone						
Email						
Organization Information	(changes to this data will be reflected on all other applications for this organization					
Organization Legal Name/Entity Name	The New Nathan Project					
Address 1	2000 14th St. NW					
Address 2						
City	Washington					

#### Organization Summary

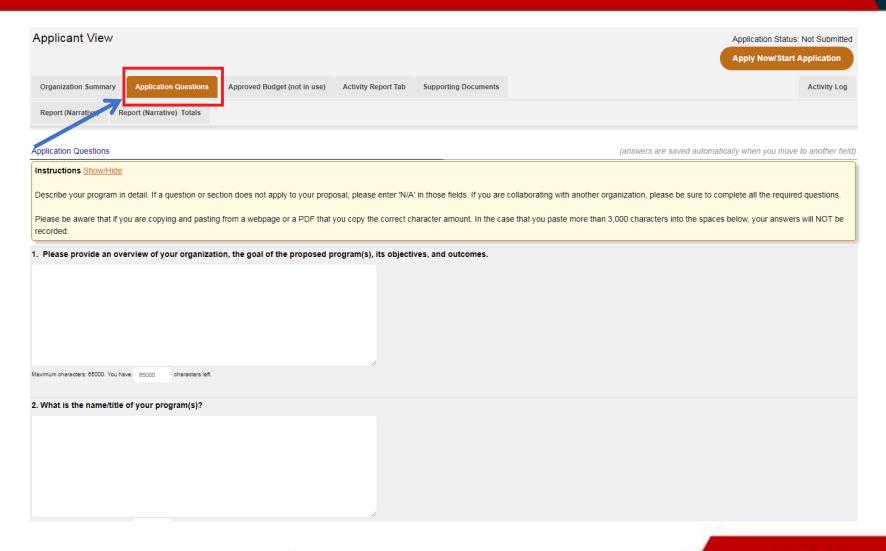
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Instructions Show/Hide					
This section of the application should be an overview of your organization, contact information of those relevant to the program/organization, and the anticipated cost. If you are collaborating with another organization, please provide one point of contact.					
Application Title/Project Name					
Amount Requested USD\$					
Applicant Information					
First Name	Nathan				
Last Name	Gomez				
Telephone					

(answers are saved automatically when you move to another field)

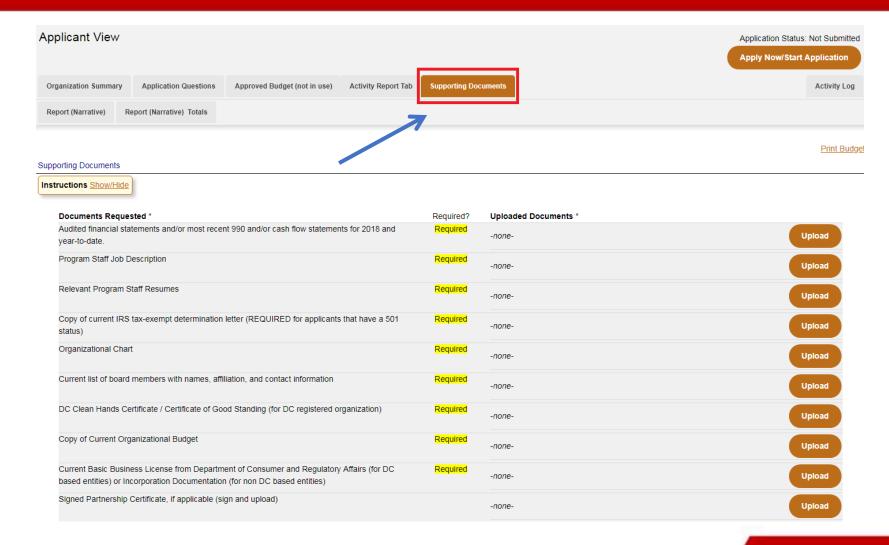
Email

Organization Summary

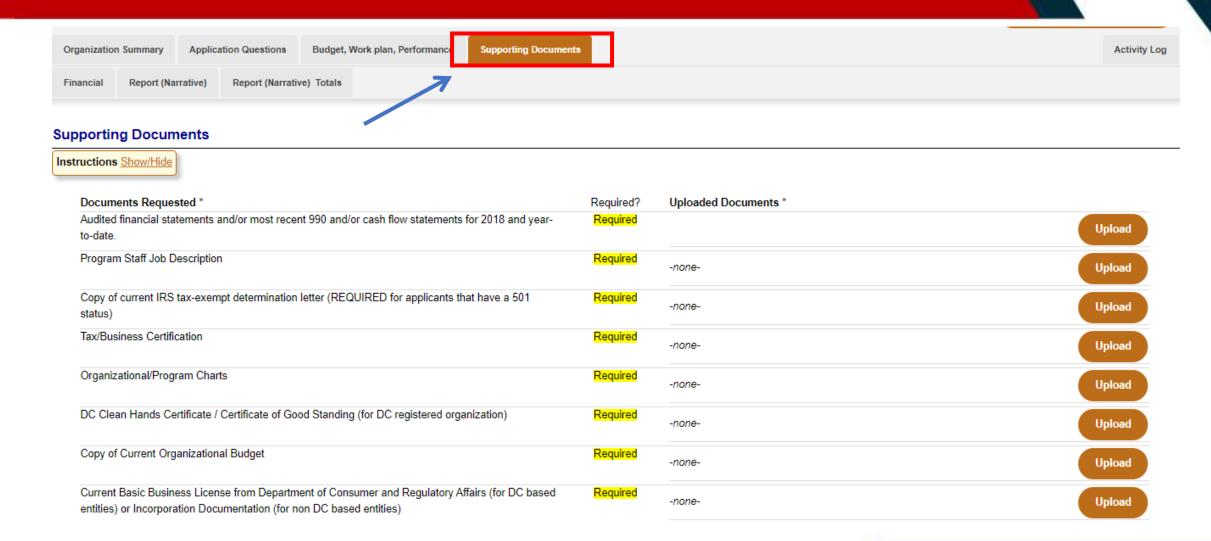
#### **Application Questions Tab**



#### Supporting Documents Tab



#### Download Available Templates



#### **Upload Documents**

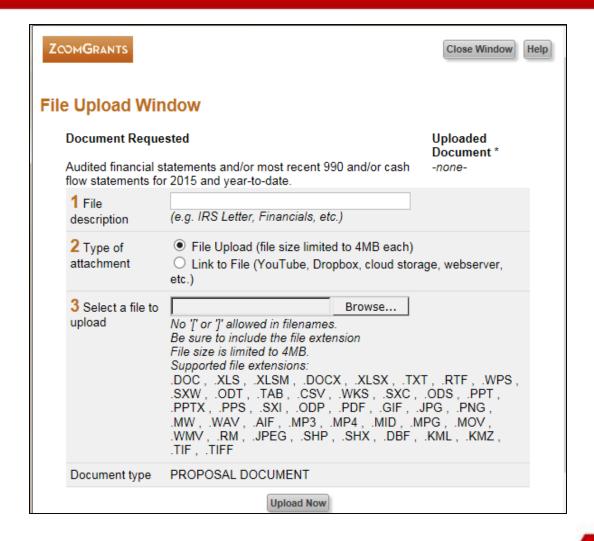
Organization	n Summary	Application Questions	Budget, Work plan, Performance	Supporting Documents	Activity Lo
Financial	Report (Narra	ative) Report (Narrati	ve) Totals		

#### **Supporting Documents**

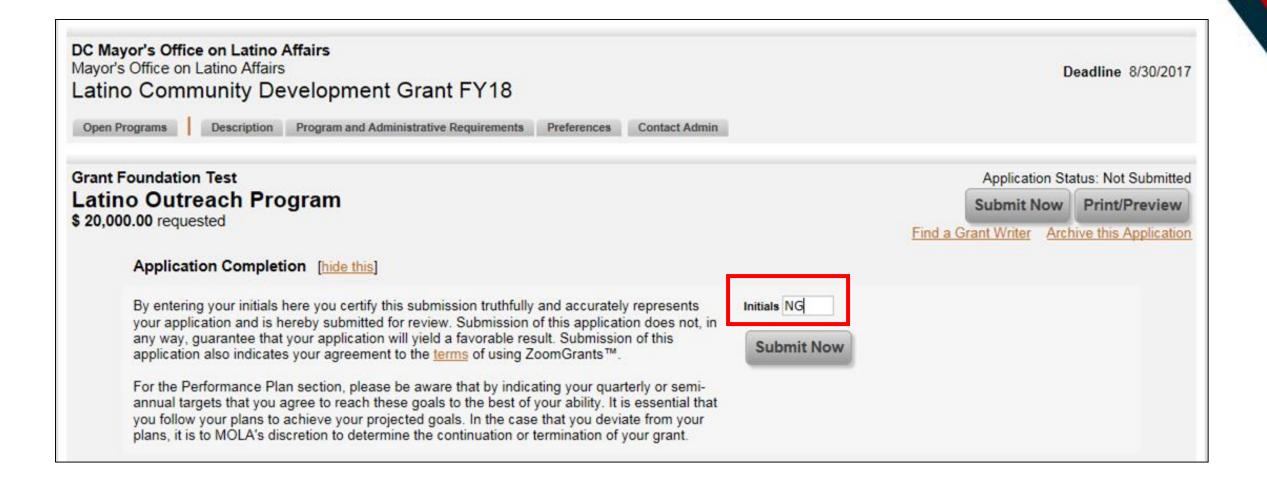
Instructions Show/Hide

Documents Requested *	Required?	Uploaded Documents *	
Audited financial statements and/or most recent 990 and/or cash flow statements for 2018 and year-to-date.	Required		Upload
Program Staff Job Description	Required	-none-	Upload
Copy of current IRS tax-exempt determination letter (REQUIRED for applicants that have a 501 status)	Required	-none-	Upload
Tax/Business Certification	Required	-none-	Upload
Organizational/Program Charts	Required	-none-	Upload
DC Clean Hands Certificate / Certificate of Good Standing (for DC registered organization)	Required	-none-	Upload
Copy of Current Organizational Budget	Required	-none-	Upload
Current Basic Business License from Department of Consumer and Regulatory Affairs (for DC based entities) or Incorporation Documentation (for non DC based entities)	Required	-none-	Upload
		Con 12	

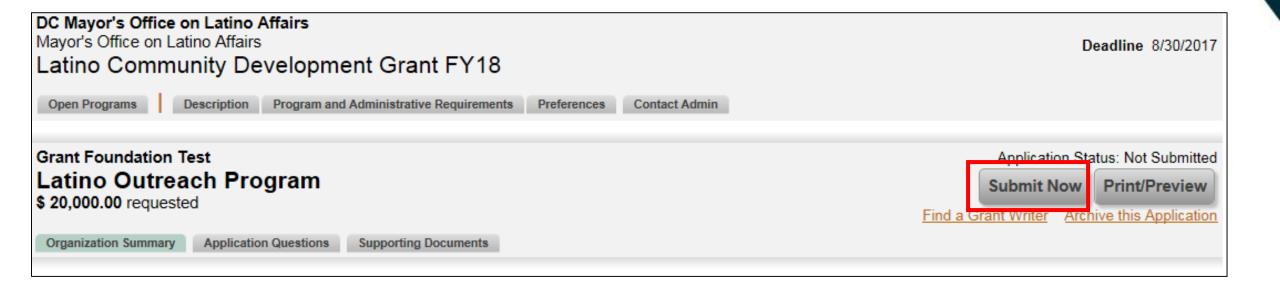
#### **Upload Documents**



#### Sign Off



#### Submit your Application



#### **Application Submitted!**

hide this

#### Success!

This application has been submitted.

We have sent you a confirmation email (from Notices@ZoomGrants.com).

Additional confirmation is the presence of a submission timestamp instead of the Submit Now button.

Download a PDF copy

#### **Confirmation Email!**

#### **ZOMGRANTS**

#### Success! Your application has been submitted!

You will be hearing from the funding organization regarding next steps.

Here is a link to the Print/Preview of your application. You can also save your application as a PDF from this link: <a href="http://www.ZoomGrants.com/printprop.asp?rfpid=1470&propid=87588">http://www.ZoomGrants.com/printprop.asp?rfpid=1470&propid=87588</a>

We hope your experience using ZoomGrants<sup>™</sup> has been positive, and either way, we would like to hear from you. Would you mind taking two minutes to fill out a short survey based on your experience with THIS application? We take your feedback seriously and would greatly appreciate your input.

Click on this link to complete the survey: http://goo.gl/forms/umLrlK9Bka

We also would like to invite you to become a <u>Fan of ZoomGrants™</u> on FaceBook. We send out notices of new grant opportunities as well as upgrades and new features to our fans and we would like to include you!

We wish you the absolute best with your application!

### Part IV: Questions?

#### Thank you!



